

**CHAPTER 7A:**

**GETTING OUT  
USING PASSPORT  
FOR WINDOWS**

## PURPOSE

In this chapter, you will learn how to log off of the ASAP system. Logging off improperly may cause problems on your next attempt to access ASAP.

### Logoff Procedures

- Within ASAP, navigate to the ASAP Main Menu or any sub-menu.
- Press **F2-Exit**.
- You are returned to the "WELCOME TO AT&T" logo screen. In the menu bar, click on **Terminal** and then click on **Disconnect**.
- Click on **Terminal** again, and then click on **Close**.