



**DEPARTMENT OF THE TREASURY**  
FINANCIAL MANAGEMENT SERVICE WASHINGTON, D.C. 20227

April 16, 2003

Dear Deputy CFO or ASAP Contact:

The Financial Management Service (FMS) is developing an Internet application to replace the legacy Automated Standard Application for Payments (ASAP) system. The new application, ASAP.gov, is scheduled for implementation in November 2003. ASAP.gov is Internet based and requires no special software. All you need to access ASAP.gov is an Internet connection and Netscape or Internet Explorer. In addition, ASAP.gov also offers many new features not available in the current ASAP legacy application. We are currently performing functional testing of ASAP.gov and will complete user acceptance testing later this summer.

ASAP.gov Version 1.0 will be implemented in two phases. The first phase, coming this November, will include functionality for authorizations, payments, accounts, and adjustments. The second phase, to be implemented in April 2004, will include enrollment and automated return processing. We plan to implement phase one of ASAP.gov in early November 2003 with two pilot agencies and their users. This will provide a final testing opportunity before we go live with all users in early December 2003.

Later this year, we will establish a cutoff date for enrollments in the legacy ASAP system. This will allow resources at our Regional Financial Centers (RFCs) to focus on ASAP.gov training and implementation. Our training plans include an interactive Internet-based training platform as well as a tutorial CD. We will also offer onsite training at our Regional Financial Center and Federal Reserve Bank locations. This training will be offered in the fall, prior to implementation. A schedule will be available later this summer.

This is the first of several letters we plan to send you as we approach the November 2003 ASAP.gov implementation date. We plan to keep you informed on all aspects of the project and will provide more details, in future letters, on training, technical specifications, and ASAP legacy conversions. We also encourage you or your staff to visit the ASAP.gov website at [www.fms.treas.gov/asap](http://www.fms.treas.gov/asap) for more information and to enroll for email updates. This website will allow us to provide you the latest information on ASAP.gov as it becomes available.

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Please contact Christine Ricci, Manager, ASAP Customer Liaison on (202) 874-6584 or Walt Henderson, Manager, ASAP.gov Development on (202) 874-7167 if you or your staff have any questions or concerns. We are excited about the new ASAP gov and look forward to working with you in the coming months.

Sincerely,

/s/

Kenneth R. Papaj  
Deputy Commissioner

cc: ASAP Contact(s)